COBie & Asset Worksheet Process

START

BIM Project

No

Preparation of Maintainable Asset types/quantities *

AE

Yes

Export COBie Worksheet * (from .rvt at end of 3D coordination)

AE

Format Data into Asset Worksheet & send to OSU & CM/DB/CxA

CM/DB/CxA

Asset Tagging Kickoff Meeting

AE

Fill Out Asset Worksheet * (except for “OSU Asset ID”, “Revit ExtIdentifier” & parameters for OSU Internal Use)

CM/DB/CxA

Asset Arrives on Site

CM/DB/CxA

Inform OSU # & Type of Asset to be Installed

CM/DB/CxA

Asset Tagging Kickoff Meeting

AE

Fill Out Asset Worksheet * (except for “OSU Asset ID” & parameters identified as OSU Internal Use)

CM/DB/CxA

Submit Asset Worksheet (per closeout standard)

CM/DB/CxA

Format & Load Data into CMMS

OSU

END

Legend:
AE = Architect/Engineer
CM/DB/CxA = Construction Manager
Design Builder
Contractor
Commissioning Agent
OSU = Ohio State University

* Reference Section 5.3 of the BIM Project Delivery Standard (PDS)