COBie & Asset Worksheet Process

START

BIM Project

Yes

Export COBie Worksheet * (from .rvt at end of 3D coordination)

Preparement of Maintainable Asset types/quantities *

Preparation of Maintainable Asset types/quantities *

Asset Tagging Kickoff Meeting

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Fill Out Asset Worksheet * (except for "OSU Asset ID", "Revit ExtIdentifier"& parameters for OSU Internal Use)

Fill Out Asset Worksheet * (except for "OSU Asset ID" & parameters identified as OSU Internal Use)

Asset Arrives on Site

Asset Arrives on Site

Inform OSU # & Type of Asset to be Installed

Inform OSU # & Type of Asset to be Installed

No

BIM Project

Print Labels (i.e. Asset Tags for Assets)

Print Labels (i.e. Asset Tags for Assets)

Receive Labels

Receive Labels

Place Label on Asset & Enter Info in Asset Worksheet

Place Label on Asset & Enter Info in Asset Worksheet

QC Asset Worksheet

QC Asset Worksheet

Submit Asset Worksheet (per closeout standard)

Submit Asset Worksheet (per closeout standard)

Format & Load Data into CMMS

Format & Load Data into CMMS

END

Legend

AE= Architect/Engineer
CM/DB/C/CxA = Construction Manager
Design Builder
Contractor
Commissioning Agent
OSU = Ohio State University
OSU Internal Use

* Reference Section 5.3 of the BIM Project Delivery Standard (PDS)