

RECOMMENDATION OF AWARD: VENDOR

Process Description

Provides for University approval to award a GC contract to a bidder.

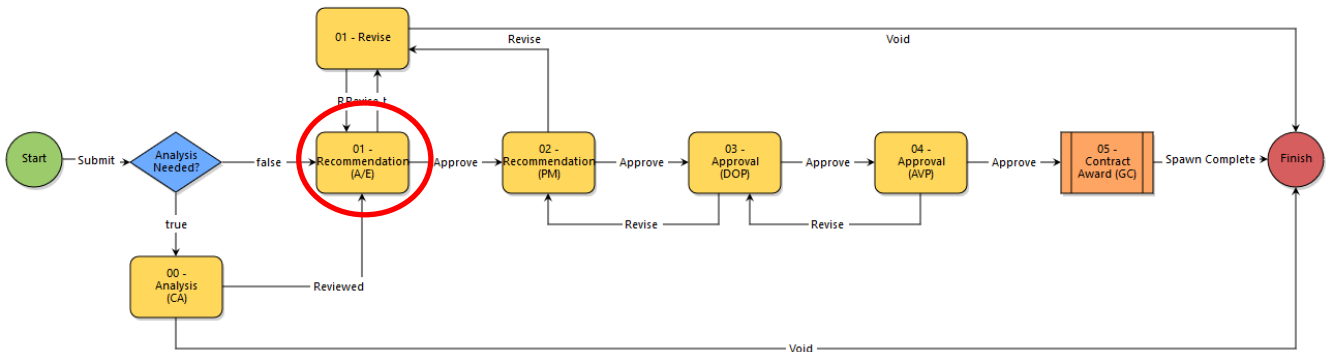
Roles That Can Start the Process

OSU Contract Administrator (CA)

Process Participants

CA, OSU Project Manager (PM), Architect/Engineer (AE), OSU Director of Projects (DoP), OSU Assoc VP FOD

Workflow Diagram



Initiation of Process

Performed by OSU

Recommendation (AE)

1. Open the process link
2. Enter a **Subject**
3. Complete the **AE Information** section
4. Add **Recommendation Text**
5. Upload the **Recommendation** document
6. From the dropdown box, select **Approve** or **Revise** and click the **Take Action** button
 - If **Revise** is selected, the process routes back to OSU

e-Builder A TRIMBLE COMPANY Like ?

Recommendation of Award (ROA) - 1

Delete Instance Workflow Override All Fields View

Accept Decline -- Please select an action -- Take Action Check Spelling Print Copy Delegate Save Cancel

Project:	eBuilder Training	Project Number:	OSU-000000
Process Document:	ROA - 1 Show History Current Actors	Overall Due Date:	
Current Workflow Step:	01 - Recommendation (A/E) Show Workflow Diagram	Step Due Date:	
* Subject:	<input type="text" value="test"/>		
Status:	Submitted		

Details Comments (0) Attached Documents (1) Attached Processes (0) Attached Forms (0) Attached To (0) Attached Viewpoints (0)

Bid Info


Bid Date:	05.23.2019	Is Controlling Board request required?:	No
Bid Tabulation:	Test Attachment for e-Builder Processes.docx (version 27) Properties Download (12.0KB) Redline		

A/E Information

* Architect/Engineer:	<input type="text"/>	* A/E's Principal Contact:	<input type="text"/>
* A/E Address:	<input type="text"/>	* A/E City:	<input type="text"/>
* A/E State:	<input type="text"/>	* A/E Zip:	<input type="text"/>

A/E Recommendation

* A/E Recommendation:	<div style="border: 1px solid gray; height: 40px;"></div>
Architect/Engineer Recommendation Document:	<input type="text" value="Drag and drop file here"/> or <input type="button" value="Browse Computer"/> <input type="button" value="Browse e-Builder"/>



Additional Steps

Recommendation (PM) to Contract Award (GC) - Performed by OSU

Finish

This process is complete. The **Contract Award GC** process is now ready for initiation.