

About Schedules

Schedules!?! Schedules?!?

Do you have a Jim Mora moment every time someone asks about your schedule? Let's get your schedules squared away so you can be more confident and less incredulous.

A schedule does three major things for a project. First, it demonstrates a well thought out plan to take a project from the initial idea into an operating facility. Second, the schedule establishes the milestones required to accomplish each phase along the way. Finally, it forecasts the cash spend of the project funding. Thinking of one schedule may feel insignificant, so consider the impact this information (or lack of) has when we combine all your projects with all your team's and then again with all the other teams. We're at hundreds of schedules. And you are the key. A/E's and Contractors do not upload their schedules to the schedule module.

Please follow the link for action steps and screen shots to achieve the outcomes listed below.

1. When to build the schedule
 - The project schedule is expected to be built by the end of the budget approval process.
 - By the time funds are transferred the schedule has been built and activated.
2. When and how to activate the schedule
 - A fully active schedule by the time of project funding.
3. When and how to baseline the schedule
 - Schedules are to be baselined when dates are locked in on a commitment or other binding obligation.
 - Design Phase is baselined when the AE contract is executed
 - Construction Phase is baselined with the construction contract is executed
4. When and how to I *update* my schedule
 - Schedules are updated weekly.

Link to action step and screen shots (menu on left):

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